



पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान, शिलांग
NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG

(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत्त संस्थान)

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

निदेशक ब्लॉक, मावडीयांगडीयांग, शिलांग - 793018 मेघालय

Director's Block, Mawdiangdiang, Shillong - 793018 Meghalaya

F.No. NEIGR/S&P/B-04/2022-23(Budget)

Date: 31/03/2023

CIRCULAR

All Departments/sections are informed to submit their continuing projected requirements towards creation of assets/ capital expenditure (Budget Estimate: Non recurring), also considering the National Medical Commission notification no.NMC/MCI 35(1)98-med.(ii)123627, dt: 28/10/2020 with regards to "Minimum Requirements for Annual M.B.B.S. Admissions Regulations, 2020", for the period till March' 2025. Departments/sections should prioritize the list in a quarterly phased manner, in the prescribed format according to priority, with the availability of store/equipment, projection of equipment/store with estimated cost, justification of the requirement, availability of manpower and area in the respective departments/sections. The same should be submitted in the prescribed format by e-mail to sastoreneigrihms@gmail.com within 17:30 hrs of 10th April, 2023. The estimates of all expenditures for each department shall be projected for Budget Estimate of the next financial year 2023-24-25.

It is to inform that the meeting of the Internal Technical Committee for continuing projected requirements towards creation of assets/ capital expenditure (Budget Estimate: Non recurring), has been decided to hold as per staggered schedule. It is also requested to carry a copy of the projected requirements, which shall be submitted in the form of soft copy/ hard copy, to the Store & Procurement Office at the time of meeting. The schedule of the meeting is as follows:

Sl n o.	Discipline/Department	Date & Time of meeting
1	Pre-Clinical: Anatomy, Physiology, Biochemistry Others Support services: Sanitation, Private ward, Nursing section, Operation theatres, CSSD, Laundry, Kitchen, MGPS. (including Nursing College & Hostel) Para-Clinical: Pharmacology, Microbiology, Blood Bank, Pathology, Forensic Medicine & Toxicology, Community Medicine	17/04/2023 Time: from 12:00hrs to 14:00hrs
2	Clinical: Anaesthesiology, Dentistry, Dermatology, Casualty, ENT, General Surgery, General Medicine, Orthopaedics, Obstetrics & Gynaecology, Ophthalmology, Paediatrics, Psychiatry, Radio-diagnosis & Imaging, Respiratory Medicine, Physical Medicine & Rehabilitation.	18/04/2023 Time: from 16:00hrs onwards

3	Super speciality: Cardiology, CTVS, Neurosurgery, Neurology, Oncology (Radiation, Surgical Medical), Urology, Dialysis Unit.	17/04/2023 Time: from 16:00hrs onwards
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The meeting of the "Internal Technical Committee for assessment/ review of the requirement of high end store/assets in the Institute" under the Chairmanship of Director, NEIGRIHMS and all Professor & HOD/In-charge of Departments, is scheduled to be held in the Conference Room of the Director's Administrative Block, for perusal of the requirements till March, 2025.

This is issued as per requirement towards Budget Projection, considered by the competent authority.


 प्रोफेसर (डॉ.) नलिन मेहता Prof. (Dr.) Nalin Mehta
 Prof. (Dr.) Nalin Mehta Director
 निदेशक / Director NEIGRIHMS, Shillong
 नीग्रिहम्स, शिलांग-18
 NEIGRIHMS, Shillong

Copy for information and necessary action to:

1. P.A. to Director/ DDA/ Principal, Medical College, NEIGRIHMS, Shillong.
2. MS/ Dean/ Faculty In-charge- Research Cell/ Prof & HOD Medicine/ Prof & HOD Anaesthesia/BME to attend the meeting.
3. The Senior Accounts Officer/ Financial Adviser, NEIGRIHMS, Shillong
4. All Head /In charge of Departments, NEIGRIHMS, Shillong
5. Superintendent Engineer/Executive Engineer /Estate Officer (C),
6. Store & Procurement Section, NEIGRIHMS, Shillong
7. Principal, College of Nursing, NEIGRIHMS, Shillong
8. AO/ AAO(B), NEIGRIHMS, Shillong
9. Librarian, NEIGRIHMS, Shillong
10. AO Estt-I & GAD, AR-Estt-II, AR-Est-III, AAO-GAD, NEIGRIHMS, Shillong
11. In-charge Central/Medical/Ancillary Stores, Sanitation Officer, NEIGRIHMS, Shillong
12. Chief Security Officer, NEIGRIHMS, Shillong
13. Mr. Romanus Lyngdoh for uploading on Institute's website.